

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
OCTOBER 24, 2011 – REGULAR SESSION**

The Board of Island County Commissioners convened in Regular Session at 11:00 a.m. on October 24, 2011 for a Roundtable with Elected Officials and Appointed Department Heads, held in the Board of County Commissioners Hearing Room, Annex Building, 1 NE 6th Street, Coupeville, Washington. Other topics for the Regular Session followed at 2:00 p.m. as shown on the agenda. Commissioners Homola and Price Johnson were present. Commissioner Emerson attended via Polycom from Camano.

**ROUNDTABLE WITH ISLAND COUNTY
ELECTED OFFICIALS AND APPOINTED DEPARTMENT HEADS**

Audio Recording

<http://www.islandcounty.net/commissioners/documents/2011/2011minutes.html>

Elected Officials and Appointed Department Heads Attending:

Melanie Bacon	Keith Higman	Bob Pederson
Greg Banks	Angie Homola	Brooke Powell
Robert Bishop – <i>Excused</i>	Betty Kemp	Helen Price Johnson
Mark Brown	Tim Lawrence	Dan Sherk – <i>Excused</i>
Sheilah Crider – <i>Excused</i>	Elaine Marlow	Debra Van Pelt – <i>Excused</i>
Kelly Emerson – <i>Via Polycom</i>	Ana Maria Nunez	
Mary Engle	Bill Oakes	
Jackie Henderson		

Together with the monthly departmental roundtable reports by Elected Officials and Appointed Department Heads, agenda items included:

- 1st Annual Staff Appreciation Day update
- Data backup
- Use of personal cell phones and Facebook during work
- L & I code changes
- Starting and promoting people at the beginning of a pay period
- MS Office training through the EDC:
 - November 7, 12:00-1:00 MS Word I
 - November 14, 12:00-1:00 MS Word II
 - November 21, 12:00-1:00 MS Excel I
 - November 28, 12:00-1:00 MS Excel II

Roundtable adjourned at 11:57 a.m. The next Roundtable is scheduled for November 28, 2011 at 11:00 a.m.

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The Board of Island County Commissioners (including Diking Improvement District #4) met at 2:00 p.m. to consider items contained on the agenda. Commissioner Emerson attended via Polycom from Camano. The meeting began with the Pledge of Allegiance.

Note: To view the video recording of this meeting, go to the County's website or directly to www.islandcounty.net/commissioners/video/. If you are only interested in a specific topic, click on the timestamp located on the agenda for that particular issue.

AGENDA REVIEW

- Added to Regular Agenda: Item #19 - 2% Basic Hotel-Motel Tax Projects Funded in 2012
- Tabled: Item 17 - Food Service Operating Agreement

CONSENT AGENDA

[Documents on file with the Clerk of the Board]

BY UNANIMOUS MOTION (3-0) the Board approved the following items presented on the Consent Agenda with the exception of Item 8, *173/10 OPS*, pulled at the request of Mr. Pederson and Item 17, *Food Service Operating Agreement*, tabled at the request of Ms. Powell:

Pre-audited bills: \$183,055.13
 Vouchers: \$628,673.46
 Electronic funds transfers: \$833.81
 Payroll: \$2,671.81
 Minutes: Work Session 9/14, 9/21, and 10/5/11

Budget

Schedule Public Hearings to be held November 14, 2011 at 1:30 p.m.:

- Ordinance C-106-11 Increasing The Taxing District's Prior Year's Levy Amount For Collection In Fiscal Year 2012 For The County Current Expense Levy
- Ordinance C-107-11 Increasing The Taxing District's Prior Year's Levy Amount For Collection In Fiscal Year 2012 For The County Roads Levy
- Ordinance C-108-11 Increasing The Taxing District's Prior Year's Levy Amount For Collection In Fiscal Year 2012 For The Conservation Futures Levy

Human Resources

Personnel Action Authorizations as described in Memorandum from HR Director

<u>Department</u>	<u>PAA #</u>	<u>Description</u>	<u>Position #</u>	<u>Action</u>	<u>Eff. Date</u>
Health	094/11	Hydrogeologist	14295515	New Position	10-24-11
Superior/Juvenile Court	095/11	Drug Court Coordinator	41341513	Replacement	10-24-11

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Human Services

Request for Exemption from the competitive Solicitation Procurement Procedure for Housing and Essential Needs Services, contractor Opportunity Council, under ICC 2.29.030(B)/2.29.020(A)

Planning & Community Development

- **Pulled from the Consent Agenda - Not Considered - Application Withdrawn**
Reschedule Public Hearing: 173/10 OPS. *The applicant, Whidbey Camano Land Trust, is requesting that all of their contiguous 654 acres known as Trillium Woods, located on south Whidbey Island, be admitted into the Public Benefit Rating System current use tax classification program. Suggested date and time: November 21, 2011 at 10:20 a.m.*
- **Reschedule Public Hearing:** 281/10 OPS. The applicant, Whidbey Camano Land Trust, is requesting that 14.75 acres of their contiguous 15.75 acres (Assessor's Parcel Numbers: R23326-302-2970 and R23326-302-2971), located on north Whidbey Island, be admitted into the Public Benefit Rating System current use tax classification program. Suggested date and time: November 21, 2011 at 10:20 a.m.
- **Reschedule Public Hearing:** 283/10 OPS. The applicant, Friends of Freeland, is requesting that all of their contiguous 43.4 acres (Assessor's Parcel Numbers: R22911-152-3710, R22911-171-4670, R22911-208-4830, R22911-103-3620) located on south Whidbey Island, be admitted into the Public Benefit Rating System current use tax classification program. Suggested date and time: November 21, 2011 at 10:20 a.m.

Public Health

- Contract with Skagit Valley College – Skagit/Islands Head Start Consultation Program. Contract provides a public health nurse consultation to the Head Start staff on health issues; Contract No. HD-12-11; Contract Amount \$1,500 (RM-HLTH-11-0283)
- Contract Amendment with Department of Ecology – WRIA 6/Education and Outreach. Amendment approves elimination of two tasks and funding from these tasks to be applied to two remaining tasks. Contract No. G1000489, Amendment No. 3; Contract Amount \$30,000, Amendment Amount \$-0- (RM-HLTH-11-0304)
- Contract Amendment with Opportunity Council – Septic Inspection Intake & Referral Program. Amendment 1 extends the timeframe for conducting income eligibility screening for free septic inspections and adjusts the contract amount to the total funding available. Contract No. HD-19-10, Amendment No. 1; Contract Amount \$4,800, Amendment Amount (\$15,200) (RM-HLTH-11-300)

Sheriff

- Memorandum of Understanding Impaired Driving/Washington Traffic Safety Commission to provide overtime funding for High Visibility Enforcement (HVE) from October 2, 2011 – September 30, 2012. Amount: \$3744.00 (RM-SHER-11-0303)
- Memorandum of Understanding WA Traffic Safety Commission – Law Enforcement Liaison – to secure Sgt. Rick Norrie as the Law Enforcement Liaison (LEL) for Island County, to promote and participate in High Visibility Enforcements. October 1, 2011 – September 30, 2012; Not to exceed \$5000.00 (RM-SHER-11-0302)

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Superior/Juvenile Courts

- Program Agreement with WA State Department of Social and Health Services (DSHS) to provide funding to expand evidence based treatment and training program of Functional Family Therapy FFT) by Island County Juvenile Court. Amount: \$88,244.00 (RM – JUV-11-0285)
- **Tabled - Not Considered**
Food Service Operating Agreement with Consolidated Food Management to provide food services for Island County Jail and Juvenile Detention Center. Amount: \$37,259.00 (RM-JUV-11-0241)

REGULAR AGENDA

[Documents on file with the Clerk of the Board]

Commissioners

Resolution C-109- 11 Proclaiming November 6-12, 2011 as Veterans' Appreciation Week in Island County

MOTION/VOTE:

By unanimous motion (3-0) the Board Adopted Resolution C-109-11 (Commissioner Homola read the Resolution for the record).

Commissioners

2012 Hotel-Motel Tax Projects Funded for 2012

MOTION/COMMENT/VOTE:

By unanimous motion (3-0) the Board approved the 2012 Hotel-Motel Tax Projects Funded for 2012. Commissioner Price Johnson noted that additional recommendations will be forthcoming.

PUBLIC HEARINGS

[Documents on file with the Clerk of the Board]

None scheduled

COMMISSIONERS COMMENTS & ANNOUNCEMENTS

Commissioner Homola

- Flags flown at half-staff in memory of WA State Senator Scott White
- Presented Island County Veterans Services Program at the WA State Association for Veteran's Affairs meeting held at the NASWI CPO club
- Visited Veterans Resource Centers in Whatcom, Everett, and Mt. Vernon
- Helped to pull noxious weeds with Oak Harbor High School's Ecology Club
- Will attend WA Counties Risk Pool Conference Thursday and Friday of next week

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Commissioner Price Johnson

- Attended an Island County Historical Society function in honor of Wally Funk - suggested the Board send a letter to recognize the many positive contributions of Mr. Funk as well.
- Will attend Ferry Reservation Partnership Meeting in Port Townsend next Thursday
- Attended meeting at South Whidbey School District around vocational programs in Ron Nelson's stead (EDC)
- Invited all to take advantage of the Ebey's Forever Conference in November

Commissioner Emerson

Leaving Tuesday for NACo Coastal Counties Forum in Savannah Georgia

There being no further business to come before the Board the meeting adjourned at 2:16 p.m.
The Board will meet next in Regular Session on November 7, 2011 beginning at 10:00 a.m.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Angie Homola, Chair

Helen Price Johnson, Member

Kelly Emerson, Member

ATTEST:

Elaine Marlow, Clerk of the Board